

# **RECRUITMENT RULES**

**Supplement to the Gazette No. 28 of the  
15th July 2014**

Published by Authority of Government of Puducherry

Price : ₹ 6.00

GOVERNMENT OF PUDUCHERRY  
**CHIEF SECRETARIAT (HEALTH)**

(G.O. Ms. No. 47, dated 2nd July 2014)

**NOTIFICATION**

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with Notification No. F5/4/65-GP, dated the 11th January 1965 of the Ministry of Home Affairs, Government of India, New Delhi and in supersession of the earlier notification issued *vide* G.O. Ms. No. 84, dated 28th September 1989 and published in the Supplement to the Gazette No. 41 of the 14th October 1989 of Health and Welfare Department (Health), Puducherry, save as respects things done or omitted to be done before such supersession, His Excellency the Lieutenant-Governor, Puducherry, hereby makes the following rules, regulating the method of recruitment to the Group 'C' post of Shoe Maker in the Directorate of Health and Family Welfare Services, Government of Puducherry, namely:—

1. *Short title and commencement.*— (i) These rules may be called the Government of Puducherry, Department of Health and Family Welfare Services, Group 'C' post of Shoe Maker Recruitment Rules, 2014.

(ii) It shall come into force from the date of its publication in the official gazette.

2. *Number of post, its classification and Pay Band and Grade Pay/Pay Scale.*— The number of the said post, its classification and the Pay Band and Grade Pay/Pay Scale attached thereto, shall be as specified in columns (2) to (4) of the Schedule annexed hereto.

3. *Method of recruitment, age-limit and other qualifications.*— The method of recruitment to the said post, age-limit, qualification and other matters relating thereto, shall be as specified in columns (5) to (13) of the said Schedule.

4. *Disqualifications.*— No person,—

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post:

Provided that the Lieutenant-Governor may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

5. *Power to relax.*— Where the Lieutenant-Governor is of the opinion that it is necessary or expedient so to do, he may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. *Saving.*— Nothing in these rules shall affect—

(i) the reservations, relaxation in upper age-limit and other concession required to be provided for the scheduled castes, the scheduled tribes and other special categories of persons in accordance with the orders issued by the Government from time to time in this regard; and

(ii) the appointments and recruitments already made in accordance with the recruitment rules hereby superseded.

## SCHEDULE

**RECRUITMENT RULES FOR THE POST OF SHOE MAKER**

1. Name of the post : Shoe Maker

2. Number of post : 1 (One) [2014] Subject to variation dependent on work-load.

3. Classification : General Central Services–Group 'C' Non-Gazetted–(Non-Ministerial).

4. Pay Band and Grade Pay/Pay Scale : Pay Band–1 ₹ 5,200-20,200 + Grade Pay ₹ 2,400

5. Whether selection post or non-selection : Non-selection

6. Age-limit for direct recruits : Between 18 and 30 years (Relaxable for Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than 3 years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).

*Note : (1) In case of recruitment made through Employment Exchange, the crucial date for determining the age-limit shall, in each case, be the last date up to which the Employment Exchanges are asked to submit the names.*

*Note : (2) In case of recruitment made through advertisement, the crucial date for determining the age-limit shall be the closing date for receipt of applications.*

7. Educational and other qualifications required for direct recruits : (1) A pass in S.S.L.C./Matriculation (or) its equivalent.  
 (2) I.T.I. Trade Certificate in Leather Works; and  
 (3) Three years experience in making leather shoes.

*Note : The qualification regarding experience is relaxable at the discretion of the competent authority in the case of candidates belonging to scheduled castes or scheduled tribes if at any stage of selection, the competent authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.*

8. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees : Age : No  
 Educational and technical qualification : Yes

9. Period of probation, if any : Two years (for direct recruits only).

10. Method of recruitment, whether by direct : By promotion, failing which by direct recruitment.  
recruitment or by promotion or by deputation/  
absorption and percentage of the vacancies to  
be filled by various methods.

11. In case of recruitment by promotion /deputation/ : Promotion from Surgical Shoe Maker with 8 years service  
absorption, grades from which is to be made. in the grade rendered after appointment thereto on a regular  
basis and successfully completed the training in shoe  
making.

*Note* : (1) Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying/eligibility service.

*Note* : (2) For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1-1-2006/the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding Grade Pay/Pay Scale extended based on the recommendations of the Pay Commission.

12. If a Departmental Promotion Committee/Recruitment : *Group 'C' Departmental Promotion Committee (for  
Committee exists, what is its composition?  
considering promotion)/Departmental Confirmation  
Committee (for considering confirmation)/Recruitment  
Committee:—*

- (1) Secretary to Government (Health) .. Chairman
- (2) Director of Health and Family .. Member  
Welfare Services.
- (3) Joint/Deputy/Under Secretary to .. Member  
Government (Health).

13. Circumstances in which the Union Public : Not applicable  
Service Commission is to be consulted in making  
recruitment.

---

(By order of the Lieutenant-Governor)

**V. JEEVA,**  
Under Secretary to Government (Health).

GOVERNMENT OF PUDUCHERRY  
**CHIEF SECRETARIAT (HEALTH)**

(G.O. Ms. No. 48, dated 2nd July 2014)

**NOTIFICATION**

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with Notification No. F5/4/65-GP, dated the 11th January 1965 of the Ministry of Home Affairs, Government of India, New Delhi and in supersession of the earlier notification issued *vide* G.O. Ms. No. 84, dated 28th September 1989 and published in the Supplement to the Gazette No. 41 of the 14th October 1989 of Health and Welfare Department (Health), Puducherry, save as respects things done or omitted to be done before such supersession, His Excellency the Lieutenant-Governor, Puducherry, hereby makes the following rules regulating the method of recruitment to the Group 'C' post of Surgical Shoe Maker in the Directorate of Health and Family Welfare Services, Government of Puducherry, namely:—

1. *Short title and commencement.*— (i) These rules may be called the Government of Puducherry, Department of Health and Family Welfare Services, Group 'C' post of Surgical Shoe Maker Recruitment Rules, 2014.

(ii) It shall come into force from the date of its publication in the official gazette.

2. *Number of post, its classification and Pay Band and Grade Pay/Pay Scale.*— The number of the said post, its classification and the Pay Band and Grade Pay/Pay Scale attached thereto, shall be as specified in columns (2) to (4) of the Schedule annexed hereto.

3. *Method of recruitment, age-limit and other qualifications.*— The method of recruitment to the said post, age-limit, qualification and other matters relating thereto, shall be as specified in columns (5) to (13) of the said Schedule.

4. *Disqualifications.*— No person,—

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post:

Provided that the Lieutenant-Governor may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

5. *Power to relax.*— Where the Lieutenant-Governor is of the opinion that it is necessary or expedient so to do, he may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. *Saving.*— Nothing in these rules shall affect—

(i) the reservations, relaxation in upper age-limit and other concessions required to be provided for the scheduled castes, the scheduled tribes and other special categories of persons in accordance with the orders issued by the Government from time to time in this regard; and

(ii) the appointments and recruitments already made in accordance with the recruitment rules hereby superseded.

## SCHEDULE

**RECRUITMENT RULES FOR THE POST OF SURGICAL SHOE MAKER**

1. Name of the post : Surgical Shoe Maker

2. Number of post : 1 (One) [2014] Subject to variation dependent on work-load.

3. Classification : General Central Services–Group 'C' Non-Gazetted–(Non-Ministerial).

4. Pay Band and Grade Pay/Pay Scale : Pay Band-1 ₹ 5,200-20,200 + Grade Pay ₹ 1,900

5. Whether selection post or non-selection : Not applicable

6. Age-limit for direct recruits : Between 18 and 30 years (Relaxable for Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than 3 years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).

*Note* : (1) In case of recruitment made through the Employment Exchange, the crucial date for determining the age-limit shall, in each case, be the last date up to which the Employment Exchanges are asked to submit the names.

*Note* : (2) In case of recruitment made through advertisement, the crucial date for determining the age-limit shall be the closing date for receipt of applications.

7. Educational and other qualifications required for direct recruits : (1) A pass in S.S.L.C./Matriculation (or) its equivalent; and (2) I.T.I. Trade Certificate in Leather Works.

8. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : Not applicable

9. Period of probation, if any : Two years

10. Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods. : By direct recruitment

*Note* : (1) Vacancies caused by the incumbent being away on deputation or long illness or study leave or under other circumstances for a duration of one year or more may be filled on deputation basis from officials of Puducherry Administration—

(a) (i) Holding analogous posts on regular basis; or (ii) with 3 years regular service in posts in Pay Band-1 ₹ 5,200-20,200 with Grade Pay ₹ 1,800; and

(b) Possessing the qualifications prescribed for direct recruits under column (7).

11. In case of recruitment by promotion /deputation/ : Not applicable absorption, grades from which is to be made.

12. If a Departmental Promotion Committee/Recruitment : *Group 'C' Departmental Confirmation Committee (for considering confirmation)/Recruitment Committee:—*

- (1) Secretary to Government (Health) .. Chairman
- (2) Director of Health and Family .. Member Welfare Services.
- (3) Joint/Deputy/Under Secretary to .. Member Government (Health).

13. Circumstances in which the Union Public : Not applicable Service Commission is to be consulted in making recruitment.

---

(By order of the Lieutenant-Governor)

**V. JEEVA,**  
Under Secretary to Government (Health).